



**RESOLUTION NO. 2015-062**

**RESOLUTION OF THE BOARD OF SUPERVISORS OF DEL NORTE COUNTY, STATE OF CALIFORNIA, AUTHORIZING APPLICATION FOR SB 863 ADULT LOCAL CRIMINAL JUSTICE FACILITIES FINANCING PROGRAM FOR RENOVATION AND REMODELING A SAFE SECURE FACILITY, INCREASING PROGRAMS AND PROGRAM SPACE AND MAKING REQUIRED CERTIFICATIONS**

**WHEREAS**, pursuant to the Adult Local Criminal Justice Facilities Construction Financing Program ("the SB 863 Financing Program"), the State may provide lease-revenue bond financing for the acquisition, design, construction or remodel/renovation of adult local criminal justice facilities; and

**WHEREAS**, Del Norte County has proposed to remodel and renovate a staff and inmate secure criminal justice facility ("The Project") at the current location, 650 5<sup>th</sup> St., Crescent City, CA. The property is completely county owned and land purchase is not required or requested; and

**WHEREAS**, Del Norte County is seeking funding preference for its proposed Project within the SB 863 Financing Program; and

**WHEREAS**, pursuant to the SB 863 Financing Program, Del Norte County is required to pay a portion of the costs of the Project (County cash and in-kind contributions), with a reduction waiver requested.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Del Norte County, that the County shall proceed with submitting an application with the State, for award and allocation of financing as authorized by SB 863 for construction of the Project.

**BE IT FURTHER RESOLVED** that the County hereby represents, warrants and covenants as follows:

(1) Lawfully Available Funds: The County cash contribution funds, as described in the documentation accompanying the County's SB 863 Financing Program Proposal Form, have been derived exclusively from lawfully available funds of Del Norte County.

(2) County Cash Contribution Funds Are Legal and Authorized. The payment of the County cash contribution funds and the Project (a) are within the power, legal right, and authority of Del Norte County, (b) are legal and will not conflict or constitute on the part of the County a material violation of, a material breach of, a material default under, or result in the creation or imposition of any lien, charge, restriction, or encumbrance upon any property of the County under the provisions of any charter, instrument, bylaw, indenture, mortgage, deed of trust, pledge, note, lease, loan, installment sale agreement, contract, or other material agreement or instrument to which the County is a party or by which the County or its properties or funds are otherwise subject or bound, decree, or demand of any court or governmental agency or body having jurisdiction over the County or any of its activities, properties or funds, and (c) have been duly authorized by all necessary and appropriate action on the part of the governing body of the County. The authorized representatives of the County executing this resolution and certification are fully authorized and empowered to take such actions for and on behalf of the County.

(3) No Prior Pledge. The County cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated by Del Norte County in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest by Del Norte County. In addition, the County cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated for the benefit of Del Norte County or its creditors in any manner or for any

purpose and have not been and will not be the subject of a grant of security interest in favor of Del Norte County or its creditors. Del Norte County shall not in any manner impair, impede or challenge the security, rights and benefits of the owners of the Bonds or the trustee for the Bonds.

(4) Authorization to Proceed with the Project. The Project is authorized to proceed in its entirety when and if State financing is awarded for the Project within the SB 863 Financing Program.

**BE IT FURTHER RESOLVED** that the County is seeking funding preference associated with review of and authorization to execute the project documents required within the SB 863 Financing Program.

(1) Authorization of Project Documents: The Board of Supervisors of Del Norte County does hereby approve the form of the Project Delivery and Construction Agreement, the Board of State and Community Corrections Jail Construction Agreement, (remodel/renovate), the Right of Entry for Construction and Operation. The Chairman of the Board of Supervisors and the County Executive Officer of the County, the County Auditor, the Sheriff or their designees (collectively, the "Authorized Officers"), acting alone, are hereby authorized for and in the name of the County to execute, and the Clerk to the Board of Supervisors is authorized to attest, the Project Delivery and Construction Agreement, the Board of State and Community Corrections Jail Construction Agreement, and the Right of Entry for Construction and Operation, in substantially the form hereby approved, with such additions thereto and changes therein as are required by the Board of State and Community Corrections or the State Public Works Board to effectuate the SB 863 Financing Program and as condition to the issuance of the Bonds. Approval of such changes shall be conclusively evidenced by the execution and delivery thereof by any one of the Authorized Officers each of whom, acting alone, is authorized to approve such changes.

(2) Execution of Documents: Each of the Authorized Officers is authorized to execute these respective agreements at such time and in such manner as is necessary within the SB 863 Financing Program. Each of the Authorized Officers is further authorized to execute, acknowledge and deliver any and all documents required to consummate the transactions contemplated by the Project Delivery and Construction Agreement, the Board of State and Community Corrections Jail Construction Agreement, and the Right of Entry for Construction and Operation.

**BE IT FURTHER RESOLVED**, as required by the SB 863 Financing Program Request for Proposal forms that:

(1) Names, Titles and Positions: The names, titles and positions of the County Construction Administrator, Project Financial Officer and Project Contact Person are as follows: County Construction Administrator: Ed Fulton, Director-Building Maintenance; Project Financial Officer: Stormy Borelli, Finance Mgr., Sheriff's Office; Project Contact Person: Bill Steven, Corrections Commander, Del Norte County Jail.

(2) Authorization to Sign Applicant's Agreement: The Sheriff-Coroner, Erik Apperson is hereby authorized to sign the Applicant's Agreement (Page 2 of the Proposal Form) and submit the proposal for funding.

(3) Adherence to State Requirements: The County hereby assures that it will adhere to state requirements and terms of the agreements between the County, the Board of State and Community Corrections and the State Public Works Board in the expenditure of any state financing allocation and County contribution funds.

(4) Appropriation of County Cash Contribution: The County hereby assures that it has appropriated the amount of County cash contribution identified by the County on the financing program proposal form submitted to the Board of State and Community Corrections; the County acknowledges the need to identify the source of funds for the County cash contribution, and assures that the cash match contribution does not supplant (replace) funds otherwise dedicated or appropriated for construction activities.

(5) Staffing: The County hereby assures that it will safely staff and operate the facility that is being constructed (consistent with Title 15, California Code of Regulations) within ninety (90) days after project completion.


(6) No Leasing Housing Capacity: The County certifies that it will not be leasing housing capacity in this SB 863 financed adult local criminal justice facility to any other public or private entity for a period of 10 years beyond the completion date of the adult local criminal justice facility.

(7) Site Assurance: The County hereby assures that within 90 days of conditional award, it will have site control through either fee simple ownership of the site or comparable long-term possession of the site, and right of access to the Project sufficient to assure undisturbed use and possession of the site, and will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site of facility subject to construction, or lease the facility for operation to other entities, without permission and instructions from the Board of State and Community Corrections.

(8) Fair Market Value: The County hereby attests to One Hundred Thousand dollars (\$100,000) as the current fair market land value for the proposed remodeled and renovated facility.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Board of Supervisors of the County of Del Norte, State of California, at a regular meeting of the Board held on the 11<sup>th</sup> day of August, 2015, by the following vote:

AYES:	SUPERVISORS	Gitlin, Hemmingsen, Finigan, Howard
NOES:	SUPERVISORS	None
ABSENT:	SUPERVISORS	McClure

  
\_\_\_\_\_  
DAVID FINIGAN, Chairman  
Del Norte County Board of Supervisors

ATTEST: KYLIE HERIFORD  
Clerk of the Board of Supervisors  
County of Del Norte

By: 

Date 08/11/15



SENATE BILL 863, ADULT LOCAL  
CRIMINAL JUSTICE FACILITIES  
CONSTRUCTION FINANCING  
PROGRAM  
PROPOSAL FORM

*This document is not to be reformatted.*

**SECTION 1: PROJECT INFORMATION**

<b>A. APPLICANT INFORMATION AND PROPOSAL TYPE</b>				
COUNTY NAME Del Norte		STATE FINANCING REQUESTED \$19,263,000		
SMALL COUNTY (200,000 and UNDER GENERAL COUNTY POPULATION) <input checked="" type="checkbox"/>	MEDIUM COUNTY (200,001 - 700,000 GENERAL COUNTY POPULATION) <input type="checkbox"/>	LARGE COUNTY (700,001 + GENERAL COUNTY POPULATION) <input type="checkbox"/>		
TYPE OF PROPOSAL – INDIVIDUAL COUNTY FACILITY /REGIONAL FACILITY PLEASE CHECK ONE (ONLY):				
INDIVIDUAL COUNTY FACILITY <input checked="" type="checkbox"/>		REGIONAL FACILITY <input type="checkbox"/>		
<b>B: BRIEF PROJECT DESCRIPTION</b>				
FACILITY NAME Del Norte County Jail				
PROJECT DESCRIPTION Convert, improve and expand the minimal existing program space available. Enhance and improve safety and security within the jail. Improve Medical Services area for on-site services.				
STREET ADDRESS 650 5 <sup>th</sup> St.				
CITY Crescent City		STATE CA	ZIP CODE 95531	
<b>C. SCOPE OF WORK – INDICATE FACILITY TYPE AND CHECK ALL BOXES THAT APPLY.</b>				
FACILITY TYPE (II, III or IV) II	<input type="checkbox"/> NEW STAND-ALONE FACILITY	<input checked="" type="checkbox"/> RENOVATION/ REMODELING	<input type="checkbox"/> CONSTRUCTING BEDS OR OTHER SPACE AT EXISTING FACILITY	
<b>D. BEDS CONSTRUCTED – Provide the number of BSCC-rated beds and non-rated special use beds that will be subject to construction as a result of the project, whether remodel/renovation or new construction.</b>				
	A. MINIMUM SECURITY BEDS	B. MEDIUM SECURITY BEDS	C. MAXIMUM SECURITY BEDS	D. SPECIAL USE BEDS
Number of beds constructed	0	0	0	0
TOTAL BEDS (A+B+C+D)	0			

**E. APPLICANT'S AGREEMENT**

By signing this application, the authorized person assures that: a) the County will abide by the laws, regulations, policies, and procedures governing this financing program; and, b) certifies that the information contained in this proposal form, budget, narrative, and attachments is true and correct to the best of his/her knowledge.

**PERSON AUTHORIZED TO SIGN AGREEMENT**

NAME Erik Apperson

TITLE Sheriff-Coroner

AUTHORIZED PERSON'S SIGNATURE

DATE

9-8-2015

**F. DESIGNATED COUNTY CONSTRUCTION ADMINISTRATOR**

This person shall be responsible to oversee construction and administer the state/county agreements. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)

**COUNTY CONSTRUCTION ADMINISTRATOR**

NAME Ed Fulton

TITLE Director

DEPARTMENT

Building Maintenance

TELEPHONE NUMBER

(707) 464-7230

STREET ADDRESS

840 9th St., Suite 12

CITY

Crescent City

STATE

CA

ZIP CODE

95531

E-MAIL ADDRESS

efulton@dnco.org

**G. DESIGNATED PROJECT FINANCIAL OFFICER**

This person is responsible for all financial and accounting project related activities. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)

**PROJECT FINANCIAL OFFICER**

NAME Stormy Borelli

TITLE Finance Manager

DEPARTMENT

Del Norte County Sheriff's Office

TELEPHONE NUMBER

(707) 464-4191 x225

STREET ADDRESS

650 5<sup>th</sup> St.

CITY

Crescent City

STATE

CA

ZIP CODE

95531

E-MAIL ADDRESS

sborelli@dnco.org

**H. DESIGNATED PROJECT CONTACT PERSON**

This person is responsible for project coordination and day-to-day liaison work with the BSCC. (Must be county staff, not a consultant or contractor, and must be identified in the Board of Supervisors' resolution.)

**PROJECT CONTACT PERSON**

NAME Bill Steven

TITLE Corrections Commander

DEPARTMENT

Del Norte County Jail

TELEPHONE NUMBER

(707) 464-4191 x227

STREET ADDRESS

650 5<sup>th</sup> St.

CITY

Crescent City

STATE

CA

ZIP CODE

95531

E-MAIL ADDRESS

bsteven@dnco.org

## SECTION 2: BUDGET SUMMARY

### Budget Summary Instructions

Definitions of total project costs for purposes of this program (state reimbursed, county cash contribution, and county in-kind contribution) can be found in the “Budget Considerations” page 22 of the Senate Bill (SB) 863, Construction of Adult Local Criminal Justice Facilities (ALCJF’s) Request for Proposals (RFP). The county cash and in-kind contributions are collectively the county contribution. Those defined costs in the RFP shall be the guide for accurately completing this budget summary section.

In the Budget Summary Table that follows in part D of this section, indicate the amount of state financing requested and the amount of cash and/or in-kind contributions allotted to each budget line-item, in total defining the total project costs. It is necessary to fully include each eligible project cost for state-reimbursed, county cash, and county in-kind contribution amounts.

The in-kind contribution line items represent only county staff salaries and benefits, needs assessment costs, transition planning costs and/or current fair market value of land. An appraisal of land value will only be required after conditional award and only if land value is included as part of the county’s contribution.

The total amount of state financing requested cannot exceed 90 percent of the total project costs. The county contribution must be a minimum of 10 percent of the total project costs (unless the applicant is a small county petitioning for a reduction in the county contribution amount). County contributions can be any combination of cash or in-kind project costs. Small counties requesting a reduction in county contribution must state so in part A of this section. The County contribution must include all costs directly related to the project necessary to complete the design and construction of the proposed project, except for those eligible costs for which state reimbursement is being requested.

State financing limits (maximums) for all county proposals are as follows. For proposed regional ALCJF’s, the size of the lead county determines the maximum amount of funds to be requested for the entire project:

- **\$80,000,000** for large counties;
- **\$40,000,000** for medium counties; and,
- **\$20,000,000** for small counties.

A.

## **Under 200,000 Population County Petition for Reduction in Contribution**

Counties with a population below 200,000 may petition the Board of State and Community Corrections (BSCC) for a reduction in its county contribution. This proposal document will serve as the petition and the BSCC Board's acceptance of the county's contribution reduction, provided the county abides by all terms and conditions of this SB 863 RFP and Proposal process and receives a conditional award. The county (below 200,000 population) may request to reduce the required match to an amount not less than the total non-state reimbursable projects cost as defined in Title 15, Division 1, Chapter 1, Subchapter 6, Construction Financing Program section 1712.3. If requesting a reduction in match contribution, check the box below to indicate the county's petition.

**X By checking this box the county hereby petitions for a contribution reduction request as reflected in the proposal budget.**

### **B. Readiness to Proceed Preference**

In order to attest that the county is seeking the readiness to proceed with the proposed project, the county included a Board of Supervisors' resolution doing the following:

1) identifying and authorizing an adequate amount of available matching funds to satisfy the counties' contribution, 2) approving the forms of the project documents deemed necessary, as identified by the board to the BSCC, to effectuate the financing authorized in SB 863 3) and authorizing the appropriate signatory or signatories to execute those documents at the appropriate times. The identified matching funds in the resolution shall be compatible with the state's lease revenue bond financing. Additionally see Section 6 "Board of Supervisors' Resolution" for further instructions.

**X This proposal includes a Board of Supervisors' Resolution that is attached and includes language that assures funding is available and compatible with state's lease revenue bond financing. See below for the description of compatible funds.**

*County Cash Contribution Funds Are Legal and Authorized.* The payment of the county cash contribution funds for the proposed adult local criminal justice facility project (i) is within the power, legal right, and authority of the County; (ii) is legal and will not conflict with or constitute on the part of the County a material violation of, a material breach of, a material default under, or result in the creation or imposition of any lien, charge, restriction, or encumbrance upon any property of the County under the provisions of any charter instrument, bylaw, indenture, mortgage, deed of trust, pledge, note, lease, loan, installment sale agreement, contract, or other material agreement or instrument to which the County is a party or by which the County or its properties or funds are otherwise subject or bound, decree, or demand of any court or governmental agency or body having jurisdiction over the County or any of its activities, properties or funds; and (iii) have been duly authorized by all necessary and appropriate action on the part of the governing body of the County.

*No Prior Pledge.* The county cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated by the County in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest by the County. In addition, the county cash contribution funds and the



Project are not and will not be mortgaged, pledged, or hypothecated for the benefit of the County or its creditors in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest in favor of the County or its creditors. The County shall not in any manner impair, impede or challenge the security, rights and benefits of the owners of any lease-revenue bonds sold by the State Public Works Board for the Project (the "Bonds") or the trustee for the Bonds.

Authorization to Proceed with the Project. The Project proposed in the County's SB 863 Financing Program proposal is authorized to proceed in its entirety when and if state financing is awarded for the Project within the SB 863 Financing Program.

C. **California Environmental Quality Act (CEQA) compliance**

Has the county completed the CEQA compliance for the project site?

**Yes. If so, include documentation evidencing the completion (preference points).**

**No. If no, describe the status of the CEQA certification.**

D.

**Budget Summary Table (Report to Nearest \$1,000)**

LINE ITEM	STATE REIMBURSED	CASH CONTRIBUTION	IN-KIND CONTRIBUTION	TOTAL
1. Construction	\$15,189,000	\$		\$15,189,000
2. Additional Eligible Costs*	\$1,349,000	\$		\$1,349,000
3. Architectural	\$1,671,000	\$		\$1,671,000
4. Project/Construction Management	\$1,003,000			\$1,003,000
5. CEQA	\$	\$		\$
6. State Agency Fees**	\$51,000			\$51,000
7. Audit			\$10,000	\$10,000
8. Needs Assessment		\$	\$	\$
9. Transition Planning		\$ 80,000	\$225,000	\$305,000
10. County Administration			\$58,000	\$58,000
11. Land Value			\$100,000	\$100,000
<b>TOTAL PROJECT COSTS</b>	<b>\$19,263,000</b>	<b>\$80,000.00</b>	<b>\$393,000</b>	<b>\$19,736,000</b>
<b>PERCENT OF TOTAL</b>	<b>98%</b>	<b>0%</b>	<b>2%</b>	<b>100.00 %</b>

\* Additional Eligible Costs: This line item is limited to specified fees and moveable equipment and moveable furnishings (eligible for state reimbursement or cash contribution), and public art (eligible for cash contribution only)

\*\* For State Agency Fees: State reimbursable costs include Real Estate Due Diligence only. State Fire Marshal fees may only be claimed as cash match.

Provide an explanation below of how the dollar figures were determined for each of the budget categories above that contain dollar amounts. Every cash contribution (match) line item shall be included with a reporting of the full amount budgeted unless a line item is not an actual cash contribution project cost for the county. (In that case, indicate so below.) For each budget category explanation below, include how state financing and the county contribution dollar amounts have been determined and calculated (be specific).

1. **Construction (includes fixed equipment and furnishings) (state reimbursement/cash match): \$15,189,000** Seismic Upgrade: \$8,540,640 Renovate/Remodel: \$6,648,000. Construction costs were prepared by a professional cost estimator and included escalation costs as prescribed by the state.
2. **Additional Eligible Costs (specified allowable fees, moveable equipment and furnishings, and public art)**
  - a) **Define each allowable fee types and the cost of each:** Plan check: \$36,000; Connection Fees: \$100,000; Other Fees: \$102,000; Inspection: \$118,000; Special Testing: \$18,000.

- b) **Moveable equipment and moveable furnishings total amount:** \$800,000, Telephone: \$175,000.
- c) **Public art total amount:** \$0

**3. Architectural(state reimbursement/cash match):**

- a) **Describe the county’s current stage in the architectural process:** The County has completed conceptual designs, programming, cost estimating and scheduling to respond to the projects program needs.
- b) **Given the approval requirements of the State Public Works Board (SPWB) and associated state reimbursement parameters (see “State Lease Revenue Bond Financing” section in the RFP), define which portions/phases of the architectural services the county intends to seek state dollar reimbursement:** The County will be seeking reimbursement of Architectural/Engineering (A/E) fees after the project is established by the SPWB.
- c) **Define the budgeted amount for what is described in b) above:** A/E Fees: \$1,349,000 which will all be State requested.
- d) **Define which portion/phases of the architectural services the county intends to cover with county contribution dollars:** Seismic upgrade and requirements: \$940,000 Remodel/Renovation--Preliminary: \$110,000; Design Development: \$219,000; Working Drawings: \$366,000; Construction Administration: \$37,000. State requested.

**4. Project/Construction Management - Describe which portions/phases of the construction management services the county intends to claim as:**

PM/CM Total \$490,000. For Consultant to be hired during Construction Document design phase for constructability review, estimate confirmation and to be on-site during construction.

**State Request** \$1,003,000 for Project/Construction Management ---Seismic requirements: \$513,000 Remodel/Renovation: \$490,300

**5. CEQA – may be state reimbursement (consultant or contractor) or cash match:** Exempt-less than \$100 in recording fees. Cash Contribution.

**6. State Agency Fees – Counties should consider approximate costs for the SFM review which may be county cash contribution (match). \$16,000 for the due diligence costs which may be county cash contribution (match) or state reimbursement.**

**State Request** SFM: \$35,000; Real Estate Due Diligence: \$16,000.

**7. Audit of Grant - Define whether the county is intending to use independent county auditor (in-kind) or services of contracted auditor (cash) and amount budgeted:** Audit services will be provided through county Auditor’s Office independent of assigned Project Financial Officer. In-Kind \$10,000

**8. Needs Assessment - Define work performed by county staff (in-kind), define hired contracted staff services specifically for the development of the needs assessment (cash match) :** N/A

9. **Transition Planning – Define work performed by county staff (in-kind), define the staff hired specifically for the proposed project (cash match):** \$80,000 Temporary re-house of up to 10 inmates at Pelican Bay State Prison for 90 days @ \$80 per day. (\$72,000) Relocate Dispatch Center to local Fire Hall, 4 months @ \$2,000 per month. (\$8,000)
  
10. **In-Kind \$225,000 for salaries/benefits for County Staff to assist the lead in design, monitor construction, prepare programs, policies and procedures, conduct facility trainings, stage occupancy of the building, IT support, program escort procedures and oversight planning.**  
  
**County Administration – Define the county staff salaries/benefits directly associated with the proposed project.** In-Kind \$58,000 for salaries/benefits for project oversight from award to closeout.
  
11. **Site Acquisition - Describe the cost or current fair market value (in-kind):** \$100,000 County owned property as determined by the County Appraiser relative to like commercial property. Professional Appraisal to be conducted upon conditional award.

## SECTION 3: PROJECT TIMETABLE

Prior to completing this timetable, the county must consult with all appropriate county staff (e.g., county counsel, general services, public works, county administrator) to ensure that dates are achievable. Please consult the “State Public Works Board (State Capital Outlay Process)/Board of State and Community Corrections Processes and Requirements” section, page 30 of the RFP for further information. Complete the table below indicating start and completion dates for each key event, including comments if desired. Note the required time frames for specific milestone activities in this process. The BSCC Board intends to make conditional awards at its November 2015 board meeting.

KEY EVENTS	START DATES	COMPLETION DATES	COMMENTS
Site assurance/comparable long-term possession <u>within 90 days of award</u>	11/12/2015	02/10/2016	Board of Supervisor Resolution attached. Independent Appraiser upon conditional award.
Real estate due diligence package submitted <u>within 120 days of award</u>	11/12/2015	03/11/2016	Within 120 days of notice of Intent to Award
SPWB meeting – Project established <u>within 18 months of award</u>	11/12/2015	12/31/2016	CEQA NOE-2016 SPWB Schedule not yet posted
Schematic Design with Operational Program Statement <u>within 24 months of award</u> (design-bid-build projects)	01/04/2016	04/01/2017	13 to 17 months (Preliminary designs included)
Performance criteria with Operational Program Statement <u>within 30 months of award</u> (design-build projects)			N/A-Seismic and Remodel/Renovate only
Design Development (preliminary drawings) with Staffing Plan	06/01/2017	12/30/2017	
Staffing/Operating Cost Analysis approved by the Board of Supervisors	01/04/2017	06/01/2017	
Construction Documents (working drawings)	03/01/2018	11/01/2018	
Construction Bids or Design-Build Solicitation	12/15/2018	03/15/2019	
Notice to Proceed <u>within 42 months of award</u>	3/19/2019	4/10/2019	
Construction (maximum three years to complete)	4/15/2019	01/31/2021	
Staffing/Occupancy <u>within 90 days of completion</u>	01/31/2021	03/31/2021	

## SECTION 4: FACT SHEET

To capture key information from Section 5: Narrative, applicants must complete this Fact Sheet. Minimal information is requested. Narrative information or explanations are not to be included on this Fact Sheet nor as part of the tables in this section. Explanations of what is provided in these tables may be included in the Narrative section of the Proposal Form. Proposal narratives may include reference back to one or more of these specific tables (e.g., refer to Table 4 in Section 4 Fact Sheet). All tables based on January-December 2013.

**Table 1: Provide the following information**

1.	County general population	28,031
2.	Number of detention facilities	1
3.	BSCC-rated capacity of jail system (multiple facilities)	146
4.	ADP (Secure Detention) of system	95
5.	ADP (Alternatives to Detention) of system	0
6.	Percentage felony inmates of system	63%
7.	Percentage non-sentenced inmates of system	45%
8.	Arrests per month	240
9.	Bookings per month of system	313
10.	"Lack of Space" releases per month	0

**Table 2: Provide the name, BSCC-rated capacity (RC) and ADP of the adult detention facilities (type II, III, and IV) in your jurisdiction (county)**

	Facility Name	RC	ADP
1.	Del Norte County Jail	146	95
2.			
3.			
4.			
5.			
6.			
7.			
8.			

**Table 3: List the current offender programming in place and the ADP in each program**

Pre-Trial Program		ADP
1.	AA/NA	2
2.	Faith Based Programs	2
3.	High School Equivalency Program	4
4.	Parenting Program	1
5.		
6.		
Sentences Offender Program		ADP
1.	AA/NA	3
2.	Faith Based Programs	3
3.	High School Equivalency Program	6
4.	Parenting Program	1
5.		
6.		

**Table 4: List of the offender assessments used for determining programming**

Assessment tools		Assessments per Month
1.	Program Applications	20-30
2.	Classification documents	100
3.	Criminal history	250
4.	In-custody write ups	20-30
5.		
6.		

## SECTION 5: NARRATIVE

Section 5 is limited to 35 pages and must be double-spaced with one-inch margins. All narrative (Section 5) must use no smaller than 12-point Arial font and be ordered in the 6 subject areas listed below. If the narrative can be written in less than the maximum 35 pages, please do so (avoid “filler”). Pictures, charts, illustrations, or diagrams are encouraged in the narrative. Data sources must be identified.

If the project is for a regional ALCJF (must meet the requirements outlined in the “Eligible Projects” section, “Limit on Number of Projects/Set Asides” (pages 9 and 10) section of the RFP), clearly indicate so. Include the names of the partnering counties and their individual data that support the project and respond to the requested narrative points.

The Proposal structure is designed so county applicants can demonstrate how their proposed project meets the need for ALCJFs as stated in SB 863, and how proposed expenditures of public funds meet the identified need and are justified. The presentation of information about the proposed project should allow both applicants and raters to make a step-by-step connection between the need addressed by the project and its associated budget request. The raters will ask many questions about the proposed project as they evaluate, including but not limited to:

- What need is the project designed to meet?
- What construction work does the county propose is necessary to meet this need?
- How will offender programming and/or treatment be served in the proposed new or renovated facility?
- What is the county plan of action to accomplish the legal, design, and build steps required for this project?
- What is the total project cost, what are the funding sources, and how will the county allocate expenditures of these funds?
- Will the county be prepared to proceed with the project in a timely manner if financing is approved?

SB 863 describes the purpose for which ALCFJ construction financing is to be awarded. Additionally, the legislation states specific factors to be considered in assessing how well a proposal suits those purposes. In each section of the proposal, the rater (1) assesses how well the narrative addresses the general merit factors that apply to this section, and (2) assesses special factors mentioned in the SB 863 legislation as criteria for financing.



- a. General merit is assessed on a 13-point scale:
  - 0 Fails to meet minimum standards for financing
  - 1-3 Reaches minimum standards despite deficiencies
  - 4-6 Generally adequate
  - 7-9 Good
  - 10-12 Excellent
- b. Special merit factors are scored from 0 to 4; depending on the factor, it may be scored on a 0-4 range, or as yes/no (0/4), or in one case with 3 values (0, 2, 4).

For an ALCJF construction project, county applicants must answer the following questions:

1. **Statement of Need: What are the safety, efficiency, and offender programming and/or treatment needs addressed by this construction proposal? Please cite findings from the needs assessment (through 2019) submitted with this proposal.**

General Merit Factors

- A. To what extent does the need described in the proposal match the legislative intent of SB 863 (GC section 15820.933)?
- B. Does the applicant provide a compelling case for the use of state financing to meet this need?
- C. How well is the description of need supported by evidence provided by the applicant?

Special Factors:

- A. Has the applicant received financing under AB900 or SB1022?  
(SB 863-GC section 15820.936(b) scoring consideration)
- B. To what extent does the need include expanded program or treatment space?  
(SB 863-GC section 15820.936(c) funding consideration)

2. **Scope of Work: Describe the areas, if any, of the current facility to be replaced or renovated, and the nature of the renovation, including the number of cells, offices, classrooms or other programming/treatment spaces to be replaced or added and the basic design of the new or renovated units.**

General Merit Factors:

- A. How will the planned replacement, renovation, or new construction meet the needs described in Question 1 (Statement of Need)?
- B. How well does the proposed project plan suit general operational requirements for the type of facility in the proposal, including factors such as safety, security and efficiency?
- C. Where applicable, how well does the proposed project meet specific needs for programming and treatment space?

Special factors (GC section 15820.936(c)):

- A. How feasible is the county plan for seeking to replace compacted, outdated, or unsafe housing capacity; or, (SB 863-funding consideration)

How feasible is the county plan for seeking to renovate existing or build new facilities that provide adequate space for the provision of treatment and rehabilitation services, including mental health treatment? (SB 863-funding consideration)

Note: Raters will award special points on the feasibility of the plan for replacing unsafe housing, providing adequate treatment space, or both.

- 3. Programming and Services. Describe the programming and/or treatment services currently provided in your facility. Provide the requested data on pretrial inmates and risk-based pretrial release services. Describe the facilities or services to be added as a result of the proposed construction; the objectives of the facilities and services; and the staffing and changes in staffing required to provide the services.**

General Merit Factors:

- A. How clearly described are the facility's current programming and/or treatment services?
- B. If improvements to programming and/or treatment services are expected as a result of the planned construction project:
  - Are the improvements to programming and/or treatment services clearly described?
  - How strong is the evidence provided by the applicant that the programming and/or treatment services planned for inmates upon project completion will help reduce recidivism or meet inmates' health and treatment needs while incarcerated?
- C. If improvements are designed to replace compacted, outdated, or unsafe housing capacity:
  - Are the improvements to housing deficiencies clearly described?
  - To what extent will the deficiencies be remedied by the proposed construction?
- D. How thorough are operational objectives met by the staffing plan and lines of authority (including interagency partnerships, if relevant) in program and treatment management?

Special Factors

- A. The county provided documentation that states the percentage of its inmates on pretrial status between January 1, 2013 and December 31, 2013?  
(SB 863- GC section 15820.936(b), mandatory criterion)
- B. A description of the county risk-assessment-based pretrial release program is provided in the narrative of question 3.  
(SB 863- GC section 15820.936(b), mandatory criterion)

- 4. Administrative Work Plan: Describe the steps required to accomplish this project. Include a project schedule, and list the division/offices including personnel that will be responsible for each phase of the project, and how it will be coordinated among responsible officials both internally and externally.**

General Merit Factors:

- A. How clearly described are the elements of the work plan: timeline, assigned responsibilities, and coordination?
- B. Can the scope of work described in Question 2 (Scope of Work) feasibly be accomplished within the time allotted?

- 5. Budget Narrative. Describe the amounts and types of funding proposed and why each element is required to carry out the proposed project. Describe how the county will meet its funding contribution (match) requirements for all project costs in excess of the amount of state financing requested and how operational costs (including programming costs) for the facility will be sustained.**

General Merit Factors:

- A. Is the allocation of effort in the budget appropriately matched to the objectives described for the project under need, scope of work, offender treatment and programming, and administrative work plan?
- B. Are the budgeted costs an efficient use of state resources?
- C. Rate the applicant's plan for sustaining operational costs, including programming over the long term.

**6. Readiness to Proceed**

- A. Did the county provide a board resolution: 1) authorizing an adequate amount of available matching funds to satisfy the counties' contribution 2) approving the forms of the project documents deemed necessary, as identified by the board (SPWB) to the BSCC, to effectuate the financing authorized by the legislation, 3) authorizing the appropriate signatory or signatories to execute those documents at the appropriate times. The matching funds mentioned in the resolution shall be compatible with the state's lease revenue bond financing. See page 4 of the Proposal Form for the definition of "compatible funds". (SB-863 funding preference (GC section 15820.936(b)))

Note: Finance and the SPWB will ultimately make the final determination of any fund source's compatibility with the SPWB's lease revenue bond financing.

- B. Did the county provide documentation evidencing CEQA compliance has been completed? Documentation of CEQA compliance shall be either a final Notice of Determination or a final Notice of Exemption, as appropriate, and a letter from county counsel certifying the associated statute of limitations has expired and either no challenges were filed or identifying any challenges filed and explaining how they have been resolved in a manner that allows the project to proceed as proposed. (SB 863-funding preference, GC section 15820.936(b))

The evaluation factors to be used and the maximum points that will be allocated to each factor are shown in the table below.

<b>EVALUATION FACTOR</b>		<b>Scoring Method</b>	<b>Max Pts</b>	<b>Section Max</b>	<b>Weight</b>	<b>Total</b>
1.	Statement of Need	0-12	12	20	1.2	24
	SF A: Past Financing	0,2,4	4			
	SF B: Need expanded program/treatment space	0-4	4			
2.	Scope of Work	0-12	12	16	1	16
	SF A/B: Feasible plan to replace compacted housing/expand program/treatment space	0-4	4			
3.	Offender Programming and Services	0-12	12	20	1.5	30
	SF A: Documents pretrial inmate percentage	0/4	4			
	SF B: Describes risk assessment-based pretrial release process	0/4	4			
4.	Administrative Work Plan	0-12	12	12	1	12
5.	Budget Narrative	0-12	12	16	1	12
6.	A. Readiness: Board Resolution	0/12	12	24	1	24
	B. Readiness: CEQA Compliance	0/12	12			
<b>TOTAL POINTS</b>			<b>84</b>	<b>104</b>		<b>118</b>

Notes:

SF Special Factor  
0-12 Scored on a 0 to 12 pt. range  
0, 2, 4 0- funded under AB900 or SB1022;  
2- partially funded or award returned;  
4- no financing or awards under AB900 or SB1022  
0-4 Scored on a 0 to 4 pt. range  
0/4 Scored 4 if pass, 0 if fail  
0/12 Scored 12 if pass, 0 if fail

## SECTION 6: BOARD OF SUPERVISORS' RESOLUTION

All counties applying for SB 863 financing must include a Board of Supervisors' resolution with the proposal submittal. The resolution must include the requisite components as outlined below. For counties submitting multiple proposals (which requires participation in a regional ALCJF as described in the RFP), separate resolutions for each proposal, with the necessary language contained in each resolution, are required.

**The Board of Supervisors' resolution for the project shall be attached to the original proposal and contain the following:**

- A. Names, titles, and positions of county construction administrator, project financial officer, and project contact person.
- B. Approving the forms of the project documents deemed necessary, as identified by the board (SPBW) to the BSCC, to effectuate the financing authorized by the legislation.
- C. Authorization of appropriate county official to sign the applicant's Agreement and submit the proposal for funding.
- D. Assurance that the county will adhere to state requirements and terms of the agreements between the county, the BSCC, and the SPWB in the expenditure of state financing and county match funds.
- E. Assurance that authorizes an adequate amount of available matching funds to satisfy the counties' contribution. The identified matching funds in the resolution shall be compatible with the states' lease revenue bond financing. (see page 4 of this form for description of compatible funds)
- F. Assurance that the county will fully and safely staff and operate the facility that is being constructed (consistent with Title 15, California Code of Regulations, Chapter 1, Subchapter 6 section 1756 (j) 5) within 90 days after project completion.
- G. All projects shall provide the following site assurance for the county facility at the time of proposal or not later than 90 days following the BSCC's notice of Intent to Award: 1) assurance that the county has project site control through either fee simple ownership of the site or comparable long-term possession of the site and right of access to the project sufficient to assure undisturbed use and possession of the site; and, 2) will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site of facility subject to construction, or lease the facility for operation to other entities, without permission and instructions from the BSCC, for so long as the SPWB lease-revenue bonds secured by the financed project remain outstanding.
- H. Attestation to \$\_\_\_\_\_ as the current fair market land value for the proposed new or expanded facility. This can be claimed for on-site land value for new facility construction, on-site land value of a closed facility that will be renovated and reopened, or on-site land value used for expansion of an existing facility. It cannot

be claimed for land value under an existing operational facility. (If claimed as in-kind match, actual on-site land value documentation from an independent appraisal will be required as a pre-agreement condition.)

- I. Regional ALCJF projects only: A Board of Supervisors' resolution from the lead county in the regional partnership containing the items identified above, along with a Memorandum of Understanding (MOU) or Joint Powers Agreement (JPA) between each of the partner counties. Please consider the information about regional ALCJFs for the purposes of this funding program as described in the "Eligible Projects" section, "Limit on Number of Projects/Set Asides" sub-section of the RFP, before developing these documents. If preliminary MOUs and JPAs are submitted, final documents must be submitted within 90 days following the notification to the lead county of conditional Intent to Award state financing.

Note: Additionally, refer to "Section 5: Narrative - Readiness to Proceed."

## PROPOSAL CHECKLIST

- a. Page 1 of the Proposal Form is the first page of your proposal. Please use standard copy paper. Do not use heavyweight, card stock, or glossy paper. Covers, table of contents, introductory letters, tabs, or dividers are not allowed.
- b. The formal proposal includes the Proposal Form, narrative, and required attachments (needs assessment, board resolution, regional project MOU's or JPA's, one (1) additional attachment with a limit of 4 pages of schematics, graphs or charts) as a combined document.
- c. Provide one original proposal with Applicants Agreement signed by proper authority on page 2 section E.
- d. In addition to the wet signature original and 1 electronic copy (read only). The electronic version should be an Adobe Acrobat file (pdf) on a standard CD ROM.
- e. Two whole punch the top of the original copy of the proposal.
- f. Use a clip to secure the proposals. (Do not put proposals in binders or use staples.)
- g. The Arial font used for the proposal and the appendices can be no smaller than 12 point.
- h. The narrative for Sections 5 must be double-spaced with one-inch margins.
- i. The entire narrative (Section 5) cannot exceed 35 pages.
- j. The only attachments are the board resolution, needs assessment, regional project MOU's and JPA's, and one (1) attachment with a limit of four (4) pages of schematics, graphs or charts.
- k. Attach to the original proposal the Board of Supervisors' resolution (original or copy), fully executed, containing the language cited in Section 6 of the Proposal Form. Please include an additional copy of the resolution.
- l. Provide one copy of a needs assessment study (as described previously in the RFP) if the county intends to build a new facility or add bed space to an existing facility. Projects for renovation and program space only are not required to submit a separate needs assessment study but are required to comprehensively document the need for the project in the proposal.
- m. For regional ALCJFs, provide one copy of the MOU or JPA and the Board of Supervisors' resolution.

# Project Narrative –Del Norte County

## 1. Statement of Need

The Del Norte County Sheriff's Office and jail was built in 1963. It was a linear design with four cells holding 8 to 12 inmates each and two dorm style cells holding 21 inmates each. It was modified in 1984 to add an exercise area. In 1994 an addition was built onto the existing jail adding a direct supervision section with five dorms, control room, additional recreation area, new kitchen, laundry, one program room, modified booking and redesigned sally port. The current state rated capacity of the facility is 133 beds. The Del Norte County jail is a type II facility under the 1963, 1986, 1991 and 1994 standards that were in effect at the time of the original construction, additional or during significant remodeling to the facility.

We currently do not have any plans for jail construction or remodel through any other funding source. Del Norte did not receive funding under AB 900 or SB 1022. Designs referenced in this proposal were provided by Vanir Construction Management and the Seismic Upgrade of the original building on the 5<sup>th</sup> St. side, built in 1963 was provided by Stover Engineering. The seismic upgrade includes the hazmat mitigation, ADA upgrades, green and related codes upgrades.

The combination of older style design followed by later construction means that the part of the jail built in 1963 with the addition made in 1994 makes for operational issues. The older section of the jail requires increased maintenance. That side of the jail is steel bar doors and key controlled only. The newer side requires less maintenance.



The doors and tanks on the direct supervision side are all electronic and controlled from the control room.

The current jail design limitations have established a lack of security that has led to inmate on inmate violence as well as attacks on staff. There is a lack of recreation and program space due to security issues which currently leave only one recreation space available for all 100 inmates currently in custody. There is a severe lack of program space, limiting the inmate programs and number of participants.

We currently have sufficient bed space within the facility of the Del Norte County jail, but lack recreation and program space to address the needs of long term incarceration. An additional challenge is with security issues as AB109 inmates who have been in the State system can be more violent and sophisticated when it comes to security concerns. Classifying inmates becomes a priority for safety reasons.

With 146 beds available the County of Del Norte population is usually around 100 which can be challenging due to classification issues. We currently use various assessment tools in order to maintain that population. We book and release all misdemeanor arrests unless it includes violence. We release most non-violent offenders unless it is a sex offence or they are a repeat offender. We do risk assessment on every arrest/booking to determine potential for release. We also use early release and good time credits to help manage the population. Other alternatives we are considering to incarceration include enhancing Sheriff's Parole and GPS monitored release (which is currently on a limited basis for medical purposes). We also have work release and weekend incarceration programs. Remodeling and updating the facility would enhance

safety and provide much needed program space providing expanded opportunities and access to services, both in and out of custody and aid in reducing recidivism.

With the impact of AB109 on Del Norte County we have considered the limitations and effects of long term in custody inmates, program space limitations, program limitations, recreational needs, medical needs, security concerns, safety, and population control measures. We have met with staff and discussed both current and anticipated program needs and current limitations. We have coordinated with CCP members to address these concerns.

Within the areas of facility concerns and needs we had contracted with Vanir Construction Management, Inc. who did the major addition to our facility in 1994. We had determined the need through staff review and presented our needs to Vanir. Through discussion and meetings we have developed a preliminary design concept that addresses the needs and solves most of the issues dealing with the impacts of AB109. After the completion of the remodel/renovation design we learned of the necessary seismic upgrades to the 1963 portion of the building. Stover Engineering, Civil Engineers and Consultants provided those costs estimates. Meeting the seismic requirements is critical due to our geographical location, as we are within the influence of the Cascadia Subduction Zone. Since 1960 our county has been damaged by tsunami's resulting from seismic events on four separate occasions.

Currently the Del Norte County Jail has one program room that will accommodate twenty persons. It currently has several chair/ desks in it, many of them broken, one large white board and nothing else. There is no bathroom facility within the program

room. Current design limitations will not allow us to offer classes to both male and female inmates at the same time. The existing program room (located in the housing pod area) does not offer educational options, due to limitations in equipment, materials, furnishings, and design limitations (no restroom). Currently we do not have the ability to offer certain types of programming due to these limitations. Also with only one program space available we cannot offer programming to certain offenders due to classification issues. We currently have two recreation spaces, but one is currently not used due to security concerns. That leaves one recreation space for all inmates, male and female, minimizing and limiting access and recreational programs.

Currently we are offering High School Equivalency certificate classes through the Del Norte County Unified School District; each participant has self-study program books, meeting once a week with their instructor through inmate visiting. AA/ NA meetings are provided in the single program room. Faith Based services are provided by local providers in the single program room. Parenting classes are provided by First Five of Del Norte in the single program room. We also have a family reunification program that is operated by Del Norte County Social Services in the form of court ordered monitored visits for inmates with their children and is handled in a special room just outside the jail facility, limited in size but within the secure Sheriff's Office. The inmates are brought up by staff while the Social Worker and child/children are escorted through the administration hallway. The room for these visits is decorated to be a pleasant environment for the children.

Non-custody offender programming is available and centered through Del Norte County Probation and the courts. Drug and Alcohol programming is offered through County

Health and Human Services along with County Drug Court. We have mental health services through Del Norte County Mental Health. We offer vocational training through Rural Human Services and local provider. Family and parenting classes are available through Del Norte County Social Services and First Five of Del Norte.

Del Norte County also offers residential drug treatment through the Jordan Recovery Center/ Home. Human Services provides Medi-Cal outreach to inmates preparing for release, but this is currently being done in the single available attorney/client area via phone with staff collecting any printing and transferring paperwork between the visiting worker and inmates for signatures.

All programming and participants are severely limited due to lack of adequate space and classification issues.

The least restrictive alternatives in place consist of residential treatment center, electronic monitoring, alternative sentencing, flash incarceration, split-sentencing, and a planned day reporting program. Each of these programs provide a least restrictive alternative to incarceration by providing sentencing or probation violation options for both the court and Probation by allowing them to forgo prolonged incarceration in the jail for increased supervision.

Del Norte County Probation currently utilizes behavior/ risk assessment tools that have been identified as best practices upon each PRCS offender returning to Del Norte County. We hope to expand those tools to include pre-sentenced offenders. Once the assessment is done then the offenders are placed into programs designed to meet the needs of the offender and offer the best opportunity for a successful resolution. Many

will enter the behavior modification group program, some will enter residential treatment programs for drug and alcohol abuse, mental health services, AA/ NA programs, anger management programs, educational programs, and vocational training. Del Norte County Jail will work in conjunction with probation staff to offer continued access to programs for those whose actions have resulted in them being incarcerated within our facility.

With the planned expansion we will be able to provide space for all types of programs both to in custody and out of custody offenders and a wide range of potential programs with the addition of educational materials, equipment, furnishings, and improved design.

Our target population is the current 55% of our inmate population sitting in custody sentenced for crimes they have committed. We currently serve about 10% of our population with the various programs available. We hope to expand and with the educational program offering the opportunity for those serving long term custody with program credit reducing their time in custody. We anticipate an increase in participation as we increase the opportunity. We are also targeting the 7 to 10% of the inmate population that are currently in custody or various violations as to the terms and conditions of their release, these may be PRCS offenders or those on standard county probation. Our goal is to have at least 60-65% of our jail population participating in at least one type of program, but our focus will be on those, long term in custody inmates. 63% of the population are felony inmates.

We would like to expand programing to college education, vocational education, in-custody behavior modification programs, additional drug and alcohol programs, and

expanded mental health treatment/ programs. Prior to release we attempt to connect inmates with local services for Medi-Cal outreach, information and Workforce Center contact information. All of these programs are designed to reduce their risk to re-offend. Much of the programming offered will be determined by assessed need with probation department collaboration.

Current programs within the Del Norte County Sheriff's Office are offered to all inmates and they have to request participation. Jail staff evaluates each applicant using risk assessment, inmate classification, and in custody behavior in considering program acceptance. Family reunification is ordered by the court. With the changes of AB109 and working within the CCP, additional program space will allow collaboration with probation to have programming for those PRCS offenders in custody to continue with offered and mandated programs in order to have continuity with a higher probability of success. Also included is a day reporting space.

In addition to the programs that are alternatives to incarceration, bridging programs will assist with managing the jail's population by occupying time and providing growth opportunities and distraction from boredom and destructive behaviors. Spiritual and faith based services are currently provided, as well as independent studies to obtain a High School Equivalency certificate, educational programs offer the opportunity for those serving long term custody with program credit reducing their time in custody, computer literacy, and other adult educational classes. However, the extreme limitations of space for these services have created less than effective outcomes and disparities in who is able to participate. Expansion of existing programs in the proposed

classroom space will ensure that more individuals can participate and negative behaviors within our jail facility can be effectively managed.

## **2. SCOPE OF WORK**

If approved we will be remodeling the existing recreation room to address security concerns. We will be replacing the existing booking area with three program rooms thereby expanding the ability of our office to provide much needed programming. Two rooms will accommodate about 15 offenders and one large program room will accommodate 30 offenders. By placing the program area central within the existing facility we will have to move and expand the current booking and holding area of the jail. We currently have a small booking area that has lobby access through a service window. We also book in inmates and process them out of the facility from this area. We have four holding cells (one handicapped compliant) and a pre-booking area. This will all be replaced by the three program rooms.

We will build out on the east side of the jail facility which is currently the sally port entrance and expand out east toward G Street. We will be adding a new booking, pre-booking (intake) area, strip search, change out, shower, restroom, property, custody release area, public access lobby, ten to twelve holding cells to include, two handicapped compliant, two safety cells, one medical observation cell, and three detoxification cells. We will be adding a new sally port entrance as well as a secure parking area that will accommodate a transport bus. The area will be surrounded by a

wall with two controlled gates one on the east side and the second on the north side exit onto 6<sup>th</sup> street. The area will also include a covered parking area.

Our current laundry area is limited in space and has only one washer and dryer. This has broken down on us many times causing issues within the jail. We will be expanding the area and install two washers and two dryers for the facility as well as adequate room for organization, storage and work area.

### **3. Programming and Services**

Within the areas of facility concerns and needs we contracted with Vanir Construction Management, Inc. who did the major addition to our facility in 1994. We determined the need through staff review and presented our needs to Vanir. Through discussion and meetings we have developed a design that addresses the needs and solves a majority of current and upcoming concerns with the impacts of AB109.

With the impact of AB109 on Del Norte County we have considered the limitations and effects of long term in custody inmates, program space limitations, program limitations, recreational needs, medical needs, security concerns, safety, and population control measures. We have met with staff and discussed both current and anticipated program needs and current limitations. We have coordinated with CCP members to address these concerns.

There is a lack of program space and type of program space available for inmate programming. Currently we have one room able to handle 20 inmates, but it does not have a restroom in it and does not have furnishing, educational equipment or materials.



As mentioned we would be adding additional program space with three new program rooms, one for 30 individuals and the other for 15 individuals each.

There is a lack of recreation space and program due to security issues which currently leave only one recreation space to be used by staff for all inmates. With the remodel we will be addressing the security issue in the recreation space by building a corridor directly in front of the two cell access doors. This will secure the recreation space from direct access to the cells. We will also be upgrading the door locks on each of the cells to high security locks. The previous door locks could be defeated and it allowed subjects in those tanks to gain access to the recreation area without authorization. This had led to several attacks by inmates on other inmates. This will allow our facility to use both recreational areas for program and allow more time for inmates to have access to recreation.

We would be adding additional program space with the three new program rooms (one for 30 inmates and the other for 15 inmates each). Each program room will be fully equipped with furnishings, computers, smart boards, restrooms, and materials to conduct educational programming, drug and alcohol, parenting classes, etc. We would additionally be remodeling the existing program space making it usable with furnishings, media, smart boards and computer access. The remodeling will meet all current codes including fire, life and safety and seismic. This would give us the ability to offer up to three programs at the same time. Current design limitations will not allow us to offer classes to both male and female inmates at the same time. The existing program room does not offer educational options, due to limitations in equipment, materials,

furnishings, and design limitations (no restroom). Our jail facility currently does not have the ability to offer certain types of programming due to these limitations.

The new design will also allow us to offer program space to non-custody offenders within the facility as access to the new program space can be done through the Sheriff's Office lobby while keeping the remaining facility and inmates isolated and secured. This will allow probation the option of doing programming inside our facility. It will also allow probation to continue programs for those under their authority that are in custody.

Del Norte County Sheriff's Office currently works with the following groups to provide programs within our facility. Del Norte County Family Support Services that provide family reunification and parenting classes. Del Norte County Mental Health that provides mental health services to inmates. Del Norte County School District that provides High School Graduation courses, certificates and educational programs. Local AA/NA groups provide anti-drug and alcohol programs. Local churches provide faith based information and programs to those in custody.

We plan with the addition of the Culinary Kitchen Program area to work with local Rural Human Services to provide training or train our staff to provide vocational training in the area of food handling and preparations. As well as cooking skills, measurements, serving sizes, inventory and general knowledge in restaurant equipment.

We will also look into expanding programming into college education, vocational education, in-custody behavior modification programs, additional drug and alcohol programs, and expanded mental health treatment/ programs. All of these programs are designed to improve the chances of the offender to reduce their risk to re-offend. Much

of the programming offered will be determined by assessed need based upon Probation Department input, but Del Norte County suffers from a lack of qualified providers for certain programs even if there is an identified need.

With the addition of this program space it will open options for programming that we currently have not considered, due to our previous limitations. We believe that with the addition of educational, recreational, and vocational programming that we will offer choices to both long term and short terms inmates that will reduce recidivism and improve the quality of life for those inmates transitioning from the Del Norte County Jail into the community. We will continue to work with our current program providers, but will be able to increase access and frequency to programs.

Our current program ability is limited, but with the planned expansion we will be able to provide space for all types of programs both to in custody and out of custody offenders and a wide range of potential programs with the addition of educational materials, equipment, furnishings, and improved design.

By placing the program area central within the existing facility we will have to move and expand the current booking and holding area of the jail. We currently have a small booking area that has lobby access through a service window. We also book in inmates and process them out of the facility from this area. We have four holding cells (one handicapped compliant) and a pre-booking area. This will all be replaced by the three program rooms.

We will build out on the east side of the jail facility which is currently the sally port entrance and expand out toward G Street. We will be adding a new booking, pre-

booking (intake) area, strip search, change out, shower, restroom, property, custody release area, public access lobby, ten to twelve holding cells to include, two handicapped compliant, two safety cells, one medical observation cell, and three detoxification cells. We will be adding a new sally port entrance as well as a secure parking area that will accommodate a transport bus. The area will be surrounded by a wall with two controlled gates one on the east side and the second on the north side exit onto 6<sup>th</sup> street. The area will also include a covered parking area.

Since the build in 1994 we have been dealing with issues of security due to the ability of the inmates to defeat the door locks on their cells. This has led to inmate on inmate violence as well as attacks on staff. Within this project we are planning to upgrade many of the locks within the 1994 addition with high security locks. In addition we will be adding additional security cameras and video capture equipment throughout the facility to take in those areas currently not captured within the existing video security system.

We will be adding a portable dental chair and dental equipment to the medical area so that we can accommodate on site dental procedures. This will increase the dental care to inmates and reduce the current need for delays and outside facility transports for dental services.

The Del Norte County Sheriff's Office in conjunction with Del Norte County Probation is working within the guidelines of the Community Correction Plan in order to deal with the impacts of AB109. Programs provide readiness to obtain self-sufficiency, pride in self, family values and reduce recidivism.

Our current program ability is limited, but with the planned expansion we will be able to provide space for all types of programs both to in custody and out of custody offenders and a wide range of potential programs with the addition of educational materials, equipment, furnishings, and improved design.

Del Norte County Sheriff's Office currently works with the following groups to provide programs within our facility. Del Norte County Health and Human Services that provide family reunification and parenting classes. Del Norte County Mental Health that provides mental health services to inmates. Del Norte County School District provides High School equivalency and educational programs. Local AA/ NA groups provide anti-drug and alcohol programs. Local churches provide Faith Based information and programs to those in custody.

We plan with the addition of the Culinary Kitchen Program area to work with local Rural Human Services to provide training or train our staff to provide vocational training in the area of food handling and preparations. As well as cooking skills, meal preparations, serve-safe courses, knowledge in restaurant equipment and inventory.

We will also look into expanding programming that may include college education, vocational education, in-custody behavior modification programs, additional drug and alcohol programs, and expanded mental health treatment/ programs. All of these programs are designed to improve the chances of the offender to succeed and to reduce their risk to re-offending. Much of the programming offered will be determined by assessed need based on collaboration with the probation department. We continue to seek other providers for qualified program needs.

The proposed program space will foster a quality re-entry model and seamless re-entry process by providing offenders with secure program space where they can access transitional services, such as public assistance, housing assistance, job training, and education. By having program space that is usable by both in custody and out of custody offenders it will allow those offenders to have continued access to program and a higher potential for success.

Del Norte County Sheriff's Office currently works with the following groups to provide programs within our facility. Del Norte County Family Support Services that provide family reunification and parenting classes. Del Norte County Mental Health that provides mental health services to inmates. Del Norte County School District provides the educational programs. Local AA/ NA groups provide anti-drug and alcohol programs. Local churches provide Faith Based programs to those in custody.

Current programs within the Del Norte County Sheriff's Office are offered to all inmates unless they are a risk to safety and security and upon their request for participation. Jail staff evaluate each applicant using risk assessment, inmate classification, and in custody behavior when considering program acceptance. Family reunification is ordered by the court. With the changes of AB109 and working within the CCP we would with the additional program space work with probation to have programming for those PCRS offenders in custody to continue with offered and mandated programs in order to have continuity and a higher probability of success.

Del Norte County Probation currently utilizes behavior/ risk assessment tools that have been identified as best practices upon each PCRS offender returning to Del Norte

County. We hope to expand those tools to include pre-sentenced, pre-trial offenders. Once the assessment is done then the offenders are placed into programs designed to meet the needs of the offender and offer the best opportunity for a successful resolution.

Many will enter the behavior modification group programs, some will enter residential treatment programs for drug and alcohol abuse, mental health services, AA/ NA programs, anger management programs, educational programs, and vocational training. Del Norte County Jail will work in conjunction with probation staff to offer continued access to programs for those whose actions have resulted in them being incarcerated in our facility.

Evidence-based programming is based on five primary principals. These principles address the questions of who, what, and how to apply the most effective correctional interventions. If followed, research shows that evidence-based practices and programs are effective in reducing recidivism. Evidence-based correctional planning should incorporate the following:

- i) **The Risk Principle (who):** Target resources to higher risk offenders. Ideally, sufficient resources would be applied to supervise, case manage, and treat high and moderate risk offenders. Use of the offender assessments accomplishes this goal by identifying higher risk offenders, which allows staff to treat them accordingly.
- ii) **The Need Principle (what):** Apply interventions that target an offender's particular criminogenic needs. Criminogenic needs are those areas that are dynamic (can be changed) and have been scientifically demonstrated to correlate with the likelihood of re-offending. These factors include: antisocial attitudes and beliefs, antisocial peers,

antisocial personality pattern, lack of positive family support, low levels of education or employment success, lack of social leisure activities, and substance abuse. The proposed programs apply directly to the Need Principle by targeting an offender's particular criminogenic needs.

iii) **The Response Principle (how):** Interventions should be applied based on an offender's individual characteristics that may affect how s/he may respond to the given intervention. Such characteristics include mental health issues, medical issues, intelligence level, readiness for change, etc. Use of the offender assessments accomplishes this goal by identifying these characteristics in order to develop a specialized treatment approach for individual needs.

iv) **The Treatment Principle (how):** The most effective correctional interventions are behavioral, focusing on factors that influence behavior, action-oriented, and appropriately reinforced. These include cognitive-behavioral approaches, structured social learning to model new skills and behaviors, and family-based approaches to train the family in new skills and techniques. The proposed programs specifically address the above-described approach.

v) **The Fidelity Principle (how):** Evidence-based programs must be implemented as designed and should include structured measurements of model-adherence, extensive quality assurance mechanisms, pre- and post-evaluations, and other methodologies for ensuring fidelity. Key metrics of success include the following: overall program metrics such as recidivism rates, crime statistics, arrest rate, and the number of program participants that pass each program successfully, as well as GED/Vocational Education and other life skill accomplishments completed by participants. Behavioral Health will



gather this information from each of the agencies and partnerships providing the proposed programs to track performance.

Our target population is the current 55% of our inmate population sitting in custody sentenced for crimes they have committed plus an additional 5-10%. We currently serve about 15% of our population with the various programs available. We hope to expand and with the educational program offering the opportunity for those serving long term custody with program credit reducing their time in custody, We likely will see an increase in participation as we increase the opportunity. We are also targeting the 7 to 10% of the inmate population that are currently in custody or various violations as to the terms and conditions of their release, these maybe PRCS offenders or those on standard county probation. Our goal is to have up to 60-65% of our jail population participating in one type of program or another, but our focus will be on those, long term in custody inmates.

#### **4. Administrative Work Plan**

Del Norte County Sheriff's Office contracted with Vanir Construction Management, to assist in preparation of the initial design concept and Stover Engineering for the Seismic upgrade. This initial RFP was prepared by Sheriff Commander Bill Steven and Finance Manager Stormy Borelli along with Sheriff Erik Apperson and County Administration.

An SB 863 Project Committee has been established which include the following;

Jay Sarina, County Administrative Office --Heidi Kunstal, Director, Community

Development—Erik Apperson, Sheriff—Lonnie Reyman, Chief of Probation—Ed Fulton,

Director, Building Maintenance---Bill Steven, Corrections Commander---Stormy Borelli,  
Finance Manager---Barbara Drew, Administrative Analyst.

Day-to-day management of the project will be the responsibility of Ed Fulton, who has been with the county 30 years and currently oversees all maintenance issues with the jail, is most familiar with the building and all previous work done to the building.

But with the large amounts of information and complexity of such a project a consultant construction manager will be hired to handle site management on the County's behalf, working with the Project Committee to ensure the project stays on task, time and budget, as well as ensuring the scope of the project, and all of the County's contractual obligations are met.

## **5. Budget Narrative**

Del Norte County Sheriff's Office is hoping for SB 863 funding as a possible way of addressing serious limitations in our current facility design to accommodate the reality of dealing with the effects of AB 109 inmates and overall seismic safety. We know that current design and lack of program space and availability of programming will lead to possible litigation as seen within our state prison system. We will be able to prevent much of this anticipated litigation by applying for SB 863 funding to address the needs in the document.

Del Norte County is a small rural community with limited resources and over the past few years the economic budget realities of the county have resulted in cuts with small

amounts of reserve funds available. Because of this we will be seeking the cost sharing reduction for small counties to take the match to just over 2%. We will also be utilizing both hard and soft match options toward this project. Because we are limited in hard match funding we have taken measures to limit the scope of this project to fit within our counties funding ability.

The following sources of financial support will be accessed to aid in the delivery of programs: County General funds, Public Safety Realignment funds, Medi-Cal Outreach funding through Social Services, Substance Abuse Prevention treatment funds, Mental Health Services Act funds, Mental Health Medi-Cal funds, Community Corrections Partnership funds and 1991 Health and Mental Health Realignment funds.

Incorporating enhanced program space along with a day reporting center we will be able to relieve some of the burden on the local Probation Department, maintaining our cohesive relationship and desire to reduce recidivism in our community.

## **6. Readiness to Proceed**

Included in this proposal;

BOS Resolution 2015-062

CEQA-NOE

County Counsel Letter

Conceptual Designs

RESOLUTION NO. 2015-062

RESOLUTION OF THE BOARD OF SUPERVISORS OF DEL NORTE COUNTY, STATE OF CALIFORNIA, AUTHORIZING APPLICATION FOR SB 863 ADULT LOCAL CRIMINAL JUSTICE FACILITIES FINANCING PROGRAM FOR RENOVATION AND REMODELING A SAFE SECURE FACILITY, INCREASING PROGRAMS AND PROGRAM SPACE AND MAKING REQUIRED CERTIFICATIONS

WHEREAS, pursuant to the Adult Local Criminal Justice Facilities Construction Financing Program (“the SB 863 Financing Program”), the State may provide lease-revenue bond financing for the acquisition, design, construction or remodel/renovation of adult local criminal justice facilities; and

WHEREAS, Del Norte County has proposed to remodel and renovate a staff and inmate secure criminal justice facility (“The Project”) at the current location, 650 5<sup>th</sup> St., Crescent City, CA. The property is completely county owned and land purchase is not required or requested; and

WHEREAS, Del Norte County is seeking funding preference for its proposed Project within the SB 863 Financing Program; and

WHEREAS, pursuant to the SB 863 Financing Program, Del Norte County is required to pay a portion of the costs of the Project (County cash and in-kind contributions), with a reduction waiver requested.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Del Norte County, that the County shall proceed with submitting an application with the State, for award and allocation of financing as authorized by SB 863 for construction of the Project.

BE IT FURTHER RESOLVED that the County hereby represents, warrants and covenants as follows:

(1) Lawfully Available Funds: The County cash contribution funds, as described in the documentation accompanying the County’s SB 863 Financing Program Proposal Form, have been derived exclusively from lawfully available funds of Del Norte County.

(2) County Cash Contribution Funds Are Legal and Authorized. The payment of the County cash contribution funds and the Project (a) are within the power, legal right, and authority of Del Norte County, (b) are legal and will not conflict or constitute on the part of the County a material violation of, a material breach of, a material default under, or result in the creation or imposition of any lien, charge, restriction, or encumbrance upon any property of the County under the provisions of any charter, instrument, bylaw, indenture, mortgage, deed of trust, pledge, note, lease, loan, installment sale agreement, contract, or other material agreement or instrument to which the County is a party or by which the County or its properties or funds are otherwise subject or bound, decree, or demand of any court or governmental agency or body having jurisdiction over the County or any of its activities, properties or funds, and (c) have been duly authorized by all necessary and appropriate action on the part of the governing body of the County. The authorized representatives of the County executing this resolution and certification are fully authorized and empowered to take such actions for and on behalf of the County.

(3) No Prior Pledge. The County cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated by Del Norte County in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest by Del Norte County. In addition, the County cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated for the benefit of Del Norte County or its creditors in any manner or for any

purpose and have not been and will not be the subject of a grant of security interest in favor of Del Norte County or its creditors. Del Norte County shall not in any manner impair, impede or challenge the security, rights and benefits of the owners of the Bonds or the trustee for the Bonds.

(4) Authorization to Proceed with the Project. The Project is authorized to proceed in its entirety when and if State financing is awarded for the Project within the SB 863 Financing Program.

**BE IT FURTHER RESOLVED** that the County is seeking funding preference associated with review of and authorization to execute the project documents required within the SB 863 Financing Program.

(1) Authorization of Project Documents: The Board of Supervisors of Del Norte County does hereby approve the form of the Project Delivery and Construction Agreement, the Board of State and Community Corrections Jail Construction Agreement, (remodel/renovate), the Right of Entry for Construction and Operation. The Chairman of the Board of Supervisors and the County Executive Officer of the County, the County Auditor, the Sheriff or their designees (collectively, the "Authorized Officers"), acting alone, are hereby authorized for and in the name of the County to execute, and the Clerk to the Board of Supervisors is authorized to attest, the Project Delivery and Construction Agreement, the Board of State and Community Corrections Jail Construction Agreement, and the Right of Entry for Construction and Operation, in substantially the form hereby approved, with such additions thereto and changes therein as are required by the Board of State and Community Corrections or the State Public Works Board to effectuate the SB 863 Financing Program and as condition to the issuance of the Bonds. Approval of such changes shall be conclusively evidenced by the execution and delivery thereof by any one of the Authorized Officers each of whom, acting alone, is authorized to approve such changes.

(2) Execution of Documents: Each of the Authorized Officers is authorized to execute these respective agreements at such time and in such manner as is necessary within the SB 863 Financing Program. Each of the Authorized Officers is further authorized to execute, acknowledge and deliver any and all documents required to consummate the transactions contemplated by the Project Delivery and Construction Agreement, the Board of State and Community Corrections Jail Construction Agreement, and the Right of Entry for Construction and Operation.

**BE IT FURTHER RESOLVED**, as required by the SB 863 Financing Program Request for Proposal forms that:

(1) Names, Titles and Positions: The names, titles and positions of the County Construction Administrator, Project Financial Officer and Project Contact Person are as follows: County Construction Administrator: Ed Fulton, Director-Building Maintenance; Project Financial Officer: Stormy Borelli, Finance Mgr., Sheriff's Office; Project Contact Person: Bill Steven, Corrections Commander, Del Norte County Jail.

(2) Authorization to Sign Applicant's Agreement: The Sheriff-Coroner, Erik Apperson is hereby authorized to sign the Applicant's Agreement (Page 2 of the Proposal Form) and submit the proposal for funding.

(3) Adherence to State Requirements: The County hereby assures that it will adhere to state requirements and terms of the agreements between the County, the Board of State and Community Corrections and the State Public Works Board in the expenditure of any state financing allocation and County contribution funds.

(4) Appropriation of County Cash Contribution: The County hereby assures that it has appropriated the amount of County cash contribution identified by the County on the financing program proposal form submitted to the Board of State and Community Corrections; the County acknowledges the need to identify the source of funds for the County cash contribution, and assures that the cash match contribution does not supplant (replace) funds otherwise dedicated or appropriated for construction activities.

(5) Staffing: The County hereby assures that it will safely staff and operate the facility that is being constructed (consistent with Title 15, California Code of Regulations) within ninety (90) days after project completion.

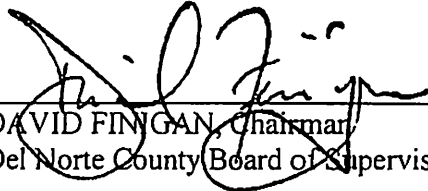
(6) No Leasing Housing Capacity: The County certifies that it will not be leasing housing capacity in this SB 863 financed adult local criminal justice facility to any other public or private entity for a period of 10 years beyond the completion date of the adult local criminal justice facility.

(7) Site Assurance: The County hereby assures that within 90 days of conditional award, it will have site control through either fee simple ownership of the site or comparable long-term possession of the site, and right of access to the Project sufficient to assure undisturbed use and possession of the site, and will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site of facility subject to construction, or lease the facility for operation to other entities, without permission and instructions from the Board of State and Community Corrections.


(8) Fair Market Value: The County hereby attests to One Hundred Thousand dollars (\$100,000) as the current fair market land value for the proposed remodeled and renovated facility.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Board of Supervisors of the County of Del Norte, State of California, at a regular meeting of the Board held on the 11<sup>th</sup> day of August, 2015, by the following vote:

AYES:	SUPERVISORS	Gitlin, Hemmingsen, Finigan, Howard
NOES:	SUPERVISORS	None
ABSENT:	SUPERVISORS	McClure

  
\_\_\_\_\_  
DAVID FINIGAN, Chairman  
Del Norte County Board of Supervisors

ATTEST: KYLIE HERIFORD  
Clerk of the Board of Supervisors  
County of Del Norte

By:   
\_\_\_\_\_

Date 08/11/15

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044
County Clerk
County of: Del Norte
981 H Street, Suite 160
Crescent City, CA 95531

From: (Public Agency): Del Norte Co. Planning Division
981 H Street, Suite 110
Crescent City, CA 95531
(Address) FILED

MAY 15 2014

Project Title: Del Norte County Jail SB 1022 Project

Project Applicant: Del Norte County Sheriff's Department

ALISSIA D. NORTHRUP
CLERK/RECORDER
DEL NORTE COUNTY

Project Location - Specific:

Del Norte County Jail, 650 5th Street, Crescent City

Project Location - City: Crescent City Project Location - County: Del Norte

Description of Nature, Purpose and Beneficiaries of Project:

Remodel and addition of Del Norte County Jail for compliance with SB 1022 related needs. 2,871 square feet of new building area and 4,159 square feet of remodeled area and new Sally Port (abt 5,200 square feet).

Name of Public Agency Approving Project: Del Norte County Environmental Review Committee

Name of Person or Agency Carrying Out Project: Del Norte County Sheriff's Department

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
Declared Emergency (Sec. 21080(b)(3); 15269(a));
Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
[X] Categorical Exemption. State type and section number: Class 1 (Section 15301)
Statutory Exemptions. State code number:

Reasons why project is exempt:

Project qualifies under Class 1 as it involves minor alteration of existing public facility to serve the same need, purpose, and capacity as the existing jail.

Lead Agency
Contact Person: Randy Hooper Area Code/Telephone/Extension: 707-464-7254

If filed by applicant:

- 1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? [ ] Yes [ ] No

Signature: [Signature] Date: 5/15/2014 Title: Planner

[X] Signed by Lead Agency [ ] Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR:



OPR Reply > CEQAAct Home > CEQAAct Query > Search Reg. Info > Document Search

### Del Norte County Jail SB 1022 Project

SCH Number: 2014058221

Document Type: NOE - Notice of Exemption

Project Lead Agency: Del Norte County

#### Project Description

Remodel and addition of Del Norte County Jail for compliance with SB 1022 related needs. 2,871 square feet of new building ara and 4,149 square feet of remodeled area and new Sally Port (abt 5,200 square feet).

#### Contact Information

**Primary Contact:**

Randy Hooper  
Del Norte County  
(707) 464-7254  
981 H Street, Suite 110  
Crescent City, CA 95531

#### Project Location

County: Del Norte  
City: Crescent City  
Region:  
Cross Streets:  
Latitude/Longitude:  
Parcel No:  
Township:  
Range:  
Section:  
Base:  
Other Location Info:

#### Exempt Status

- Ministerial
- Declared Emergency
- Emergency Project
- Categorical Exemption
- Statutory Exemption

Type, Section or Code Number 15301, Class 1

#### Reasons for Exemption

Minor alteration of existing public facility to serve the same need, purpose, and capacity as the existing jail.

Date Received: 5/19/2014





## COUNTY OF DEL NORTE

Office of the County Counsel  
981 "H" Street, Suite 220  
Crescent City, CA 95531

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Phone (707) 464-7208  
Fax (707) 465-0324

ELIZABETH CABLE  
ACTING COUNTY COUNSEL

JOEL CAMPBELL-BLAIR  
DEPUTY COUNTY COUNSEL

August 10, 2015

Board of State and Community Corrections  
2590 Venture Oaks Way Suite 200  
Sacramento, CA 95833

Re: Del Norte Sheriff Application for SB 863 Financing

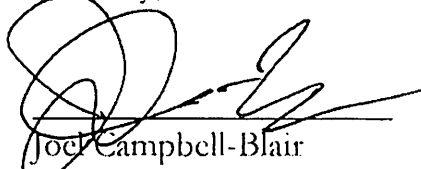
Dear Board:

Along with documentation of compliance with CEQA, Government Code §15820.936 requires that a county applying for financing from the Board of State and Community Corrections submit a letter from County Counsel certifying that the associated statute of limitations has expired and either no challenges were filed or identifying any challenges filed and explaining how they have been resolved in a manner that allows the project to proceed as proposed.

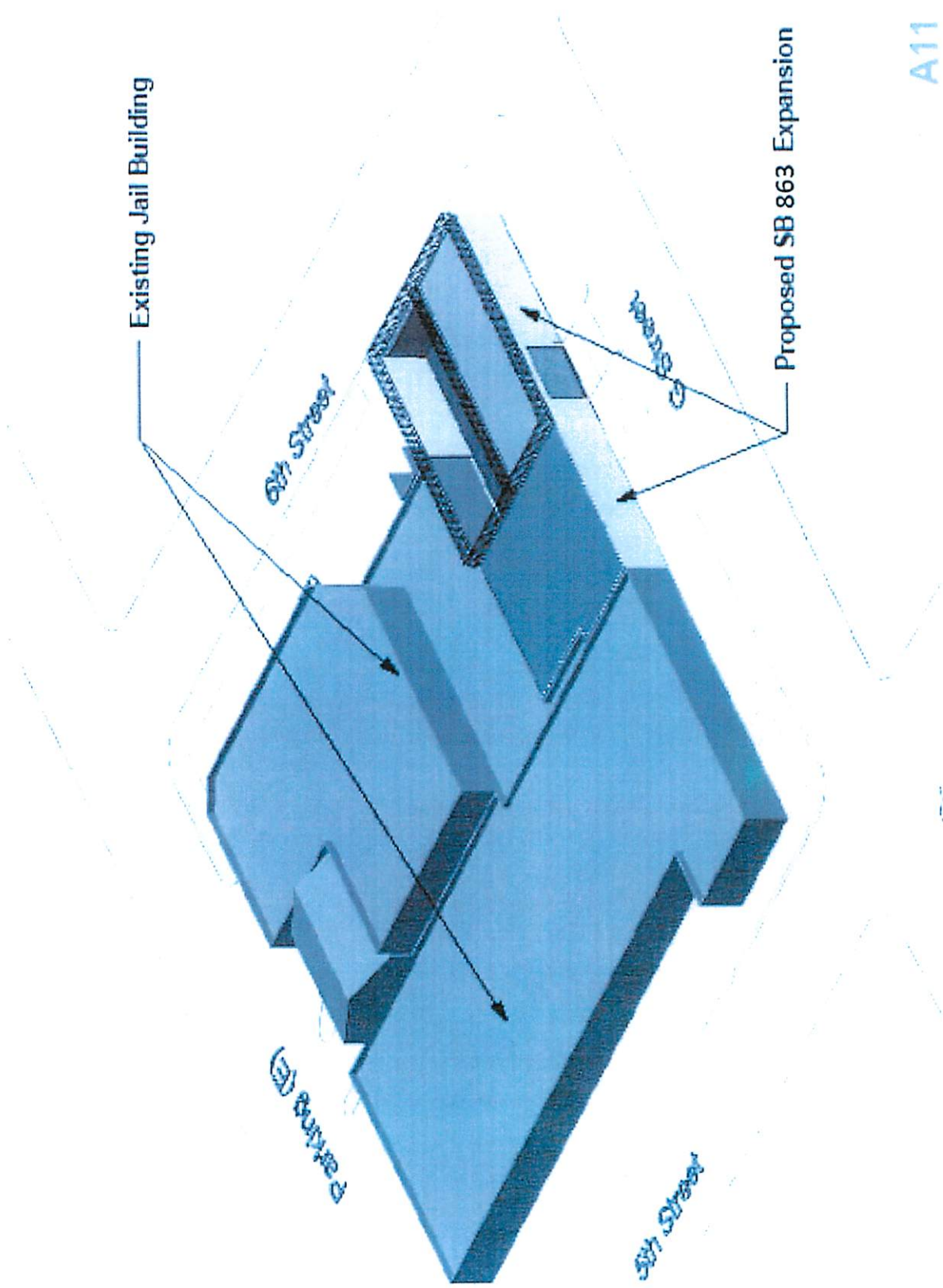
Notice of Exemption from the requirements of CEQA was filed with the Del Norte County Clerk/Recorder on May 15, 2014, and posted for 30 days, as required by Public Resources Code §21108 and 14 California Code of Regulations §15062.

Where, as here, notice of exemption is properly filed and posted, a suit challenging approval of the project must be brought within 35 days of posting. That time period has expired and no challenges have been received.

Sincerely,

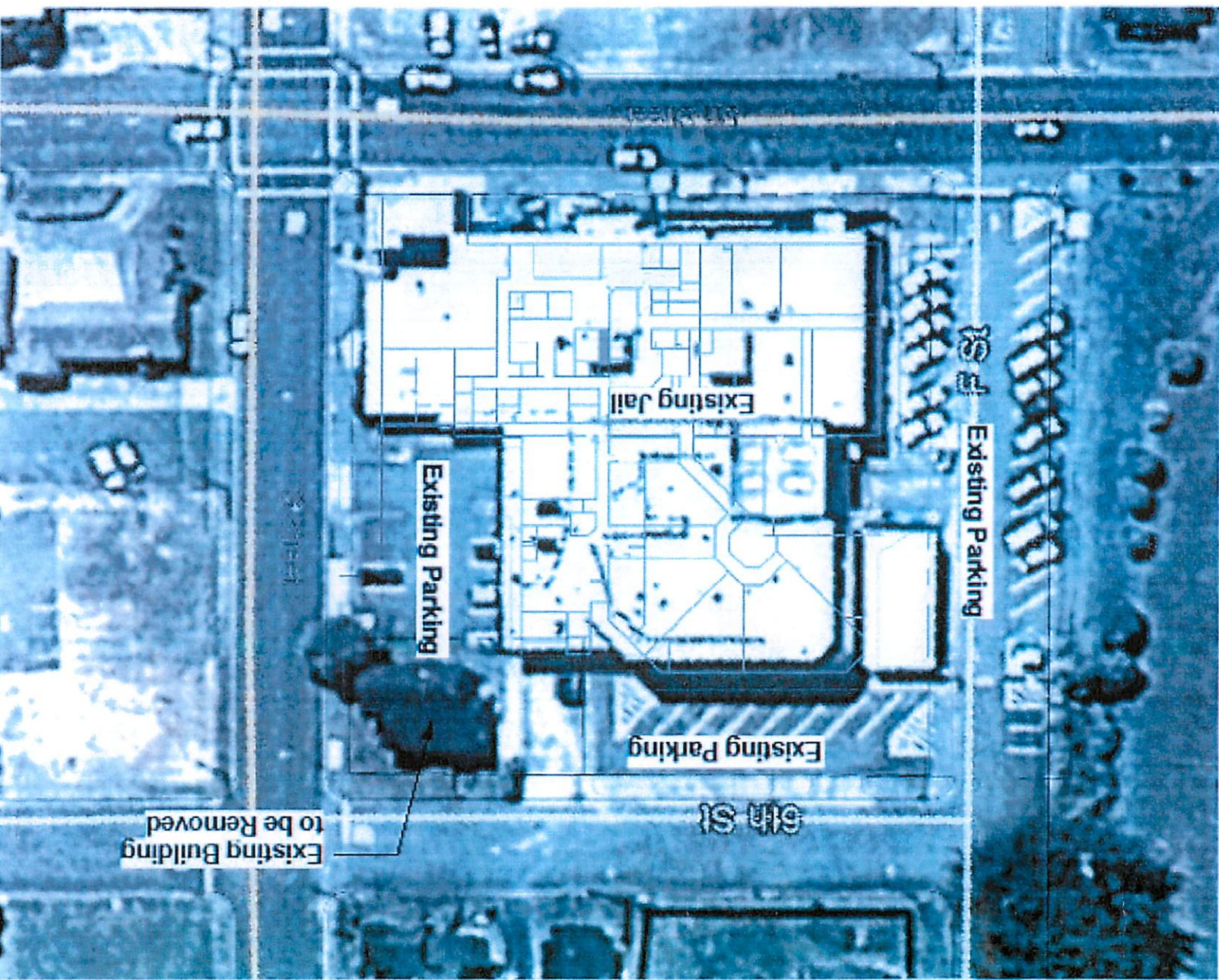


Joel Campbell-Blair  
Deputy County Counsel



A11

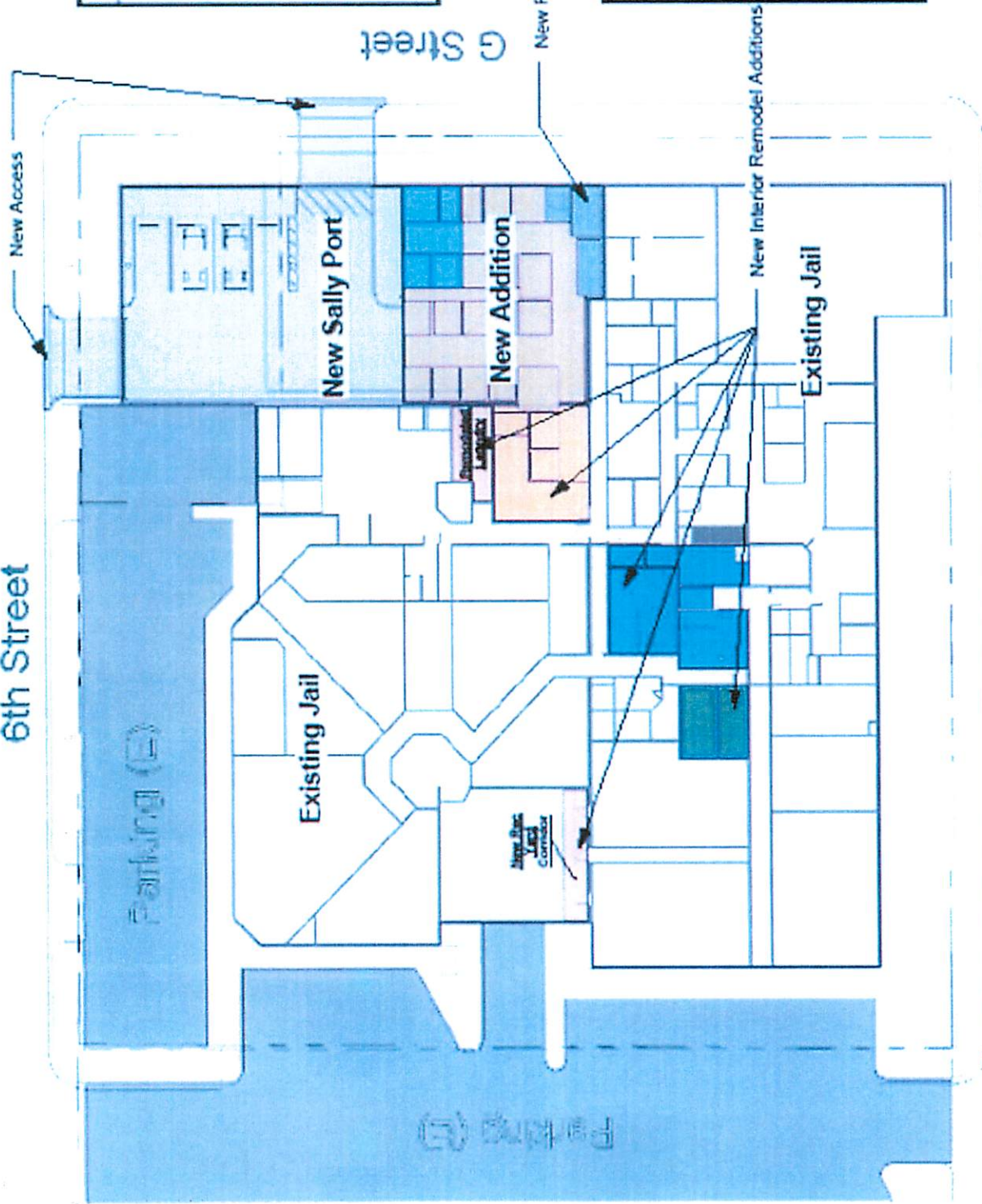




A12



6th Street



**PROGRAM AREA SUMMARY**

Space	Area
Pre Booking	400
Intake Release	2,411
Clothing Exchange	1,037
Laundry	258
Program Space	2,117
Medical	490
Rec Yard Corridor	258
New Building Area (N)	2,871
Remodeled Building Area (R)	4,150
<b>TOTAL BUILDING AREA</b>	<b>6,772</b>
<b>EXTERIOR SALLY PORT</b>	<b>5,175</b>
Total Project Construction Area	11,947

**PROGRAM AREA LEGEND**

	Clothing Exchange
	Intake
	Medical
	Parking
	Pre Booking
	Program Space
	Release
	Remodeled Area
	Sally Port

A13



GRAPHIC SCALE

